

Proforma for appointment for the post of _____ on contract basis under Grant-in-Aid Scheme of the Punjab Government.

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To

The Principal,
Dev Samaj College for Women,
Ferozepur City.

Subject: **Kindly accept my application for above said post. I am giving below the details of my educational qualification and experience.**

1. Name (In Block letters)

2. Father/ Husband Name

3. Mother Name

4. Date of Birth

5. Mobile No : _____

6. Category : _____

7. Religion : _____

8. Nationality : _____

9. Permanent Address : _____

10. Punjabi Typing Speed : _____

11. English Typing Speed : _____

12. Educational Qualification :

| Examination Passed | Board/ University | Year of Passing | Total Marks | Marks Obtained | % of Marks | Name of the Institution |
|-------------------------|-------------------|-----------------|-------------|----------------|------------|-------------------------|
| Matric | | | | | | |
| 10+2 | | | | | | |
| Graduation | | | | | | |
| Post graduation | | | | | | |
| Computer Course | | | | | | |
| Any other Qualification | | | | | | |

13. List of previous employment in order (Starting with most recent post held).

| Name & Address of College/Institution | Date of Joining /Leaving | Designation | Nature of Job | Basic Pay PM & grade | Reason for leaving |
|---------------------------------------|--------------------------|-------------|---------------|----------------------|--------------------|
| | | | | | |
| | | | | | |
| | | | | | |
| | | | | | |

14. Total experience (Attach Annexure for details) _____

15. (a) Present Basic Pay Rs. _____ (b) Pay Scale Rs. _____

(c) Period required for joining the post _____

16. Any other relevant information _____

17. List of Certificates & testimonials (Attested Copies)

(i) _____ (ii) _____ (iii) _____ (iv) _____

(v) _____ (vi) _____ (vii) _____ (viii) _____

CERTIFICATE

Certified that the contents given in the application forms and the documents attached therewith are true and correct to the best of my knowledge.

Place:

(Signature of the applicant)

Dated:

For College Office Use Only

Check List:

1. Does the candidate fulfill essential qualification? Yes/No
2. Does the candidate have the required minimum experience? Yes/No
3. Eligible/Not Eligible.
4. Special remarks (for Non-Eligibility)

Signature of Dealing Official